



As you may know, the City of Los Angeles has recently franchised trash removal services in our area. While we will still maintain a recycling and composting program at the building, the franchising has a direct impact on *how* we recycle going forward. **Please read below to find new guidelines for recycling and composting at 707 Wilshire.**

WHAT CAN I RECYCLE?

- **Cardboard:** Boxes must be flattened
- **Paper:** Any kind of dry paper is acceptable - newspaper, office paper, post-its, magazines, manila file folders, etc.
- **Beverage and Food Containers:** This includes all glass, plastic bottles, aluminum cans, and plastic and/or metal food containers. **Important: All items must be rinsed first.**

The recycling program is *Commingled Recycling*, which means all the above items can be disposed of in the same recycling container. There is no need to separate glass, from plastic, from paper, etc.

WHAT ABOUT COMPOSTING?

If your suite is participating in the food compost program, you should have a green food compost bin in your kitchen labeled "Food Waste Only." You can throw away **ALL** food including bones and shells.

Important: Please do not dispose of any type of paper, plastic, glass, or metal material in the composting bin.

WHAT ABOUT E-WASTE AND BATTERIES?

The building management has e-waste bins designated in the loading dock to capture all unwanted electronics. Please contact the management office for a pickup 213.614.2300 or submit a work order via www.shorenstein.com/angus.

Shorenstein Realty Services recognizes the environmental and ecological importance of recycling and reducing the amount of solid waste going to the landfills. The goal of the recycling and composting program is to recover and recycle between 70% and 80% of the total waste generated at Aon Center. We recognize and value your contribution to the program's overall success.

Thank you for doing your part to protect our environment. Your efforts truly do make a difference!



AON Center
GOES

GREEN

What You Can Recycle in the
Office Recycling Program

PAPER



Office paper, junk mail, folders



Magazines, catalogs, and telephone books



Newspaper, including inserts



Cardboard
(flattened to fit in your recycling bin)



Paperboard



Clean pizza boxes
(rip off top if bottom is soiled)

PLASTIC
BOTTLES & JUGS



CARTONS



(caps and straws removed)

METALS



Aluminum cans, steel & tin cans

GLASS
BOTTLES & JARS



(any color)

UNACCEPTABLE MATERIALS

- Carbon Paper
- Plastic bags
- Pens & Pencils
- Photographs
- Candy bar wrappers
- Un-rinsed food containers
- Binders
- Rubber Bands
- Styrofoam packaging
- Ceramics
- Stir-sticks
- Styrofoam
- Light Bulbs*
- Electronic waste*
- Batteries*
- Ink cartridges*
- Window Glass & Mirrors
- Medical sharps or syringes*

*Items that need special removal process. Please store appropriately.

ORGANICS RECYCLING

FOOD WASTE



Fruits & Vegetables
Juices



Grains
Pasta, beans, rice, bread, cereal



Meat



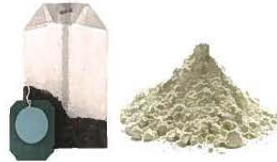
Fish



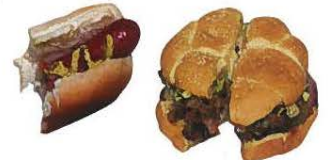
Dairy
Cheese, milk



Shells



Dry Goods
Flour, sugar, coffee, tea



Prepared Foods

UNACCEPTABLE ITEMS



Filters/Teabags



Waxed Cardboard



Soiled Paper Bags



Tissues, Paper Towels, Napkins



Uncoated Take-Out Containers & Paper Plates

Other unacceptable items: Garbage, cardboard, paper, glass, plastic, aluminum and metal cans and other recyclables.