



SIGN ORDER FORM

707 Wilshire Boulevard
Los Angeles, CA 90017
415.772.7013
FX: 415.772.7013

Please TYPE or CLEARLY PRINT the appropriate information to be displayed on your signs.

1. These signs are ordered for suite number:

2. Suite Door Sign

Upper & lower case letters except in the case of an acronym. No more than 14 characters per line, including punctuation marks & spaces. No company typestyles or logos. No more than seven lines of copy.

The wording you would like on your suite sign:

	1000
	John Smith & Associates Attorneys at Law

3. Floor Directory Inserts

Your information will be adapted to fit your building standard per the sample shown here.
2 Lines of Text with no more than 24 Characters each, including punctuation marks & spaces.

John Smith & Associates	1000
Attorneys at Law	▶

Arrow Direction:

(☒ Check One)

◀	▶
<input type="checkbox"/>	<input type="checkbox"/>

4. Your Name:

Phone No.:

For Ordering Assistance, Please Call Our Designated Supplier Representative:

Sean Baldwin

714.641.0064 FX 714.641.0065
sean.baldwin@signspecialists.com

5. Please e-mail this completed order form to the building management or fax to 415.772.7013

PROPERTY MANAGEMENT USE ONLY:

Is a complete new suite sign needed?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is a new backplate needed?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is a new suite number needed?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

